



APPLICATION NUMBER: PR26-1000-53-012

Building Plan - On Hold

**This plan approval shall not be construed as a *permit*. All permits required by the municipality shall be obtained prior to commencement of construction/installation/operation.**

**Designer/Applicant:** Ryan Schultz  
**Company:** Opening Design  
**Address:** 2042 Barber Dr Stoughton WI  
53589  
**Phone:** (773)425-6456  
**Email:** ryan.schultz@openingdesign.com

**HOLD LETTER REVIEW DATE:** 3/27/2026

**HOLD LETTER EXPIRES:** 5/11/2026

**SITE:** 389 E Hemenway Ln  
Town of Fulton Rock County

<b>Plan Type</b>	Building
<b>Alteration Level</b>	3
<b>Project Area</b>	
<b>Class of Construction</b>	VB – Combustible Unprotected Construction
<b>Occupancy</b>	B Business/Office
<b>Fire Suppression</b>	None
<b>Type</b>	
<b>Fire Alarm</b>	None
<b>Fire Alarm Type</b>	

**Site Requirements**

- Contact the Building Inspection Division PRIOR to the start of construction.
- A full size copy of the approved plans, specifications and this letter shall be on-site during construction and open to inspection by authorized representatives of the Department, which may include local inspectors.
- **Note as per SPS 302.10 installation of systems without approved plans could result in double plan review fees.**

**SUBMIT – The following systems require submittal for review and approval prior to construction.**

- SPS 361.30(3)** - Submit, prior to installation, one (1) set of properly signed and sealed truss plans, a completed application form including this transaction number and signed by the building designer.
- SPS 361.30(3)** - Submit, prior to installation, one (1) set of properly signed and sealed precast plans, a completed application form and signed by the building designer.
- SPS 361.30(3)** - Submit, prior to installation, one (1) set of properly signed and sealed metal building plans, a completed application form and signed by the building designer.
- SPS 361.30(3)** - Submit, prior to installation, one (1) set of properly signed and sealed girder/laminated wood plans, a completed application form and signed by the building designer.
- SPS 361.30(3)** – This approval does not include the fire sprinkler system. The owner should be reminded that prior to installation, four (4) sets of fire sprinkler plans, calculations substantiating the design, and a completed application form are required to be submitted for review and approval.
- SPS 361.30(3)** – This approval does not include heating, ventilating or air conditioning. The owner should be reminded that prior to installation, four (4) sets of HVAC plans, calculations substantiating the design, Energy Calculations, and a completed application form are required to be submitted for review and approval. Building Designer should coordinate with HVAC designer to avoid problems with clearance to combustibles, dampers etc. The submitted HVAC plans and calculations shall match the approved building plans.

**SPS Table 382.20-1** This approval does not include plumbing. The owner should be reminded that new installations, additions and alterations involving 12 or more plumbing fixtures, shall be submitted for review and approval prior to installation.

**SPS 361.31(2)** - Lighting plans, including both Emergency Egress (IBC) & Energy Conservation (IECC), are no longer required to be submitted to the department for review and approval. However, the requirements in both codes must still be met. One (1) set of plans, calculations and/or fixture cut-sheets with all items stamped and signed by a WI registered professional as required by SPS 361.20 & 361.31(1) shall be on-site and made available to inspection by the Department or its authorized representative.

**Key Items:**

I need to know the existing use of the building prior to being moved. If the use has changed structural calculation will be required for the existing building.

Provide structural calculations for the new foundation.

Provide a site plan for the project to show accessible parking and the route to the building as well as distances from the relocated building to the property lines as well as other buildings on the property.

Sincerely,

The plans will be stamped "NOT APPROVED" and the approval process will start over if we do not receive the additional information within 45 days of the receipt of this letter.



Mike Van Erem  
Building & HVAC Plan Reviewer  
E-mail: [mvanerem@generalengineering.net](mailto:mvanerem@generalengineering.net)

**cc:**

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